**Application form**

***Charlton Triangle Homes Housing Association Board Member***

All information provided will be kept confidential. Candidates must fully complete all sections of this application form.

|  |  |
| --- | --- |
| Last name: |  |
| First name:  |  |
| Title: |  |
| Home address: |  |
| Postcode:  |  |
| Telephone (home): |  |
| Telephone (work): |  |
| Telephone (mobile): |  |
| Can we call during business hours? | Y / N  |
| Postal address (if different from above): |  |

The selection process will be undertaken by Peabody and interviews will take place online or by telephone.

If you have any questions, please contact Michael Camroux on 020 3828 4134 or company.secretary@peabody.org.uk

**Employment history**

Please provide details of your employment starting with your present or most recent employer. Alternatively you can attach an up to date CV.

If you are not employed, please give details of any relevant voluntary work you may have undertaken – you may continue on a separate sheet if necessary.

|  |
| --- |
| **Employer 1**  |
| Employer name: |  |
| Employer address:  |  |
| Position: |  |
| Employment start date:  |  |
| Employment end date: |  |
| Work duties (list):  |  |
| **Employer 2** |
| Employer name: |  |
| Employer address:  |  |
| Position: |  |
| Employment start date:  |  |
| Employment end date: |  |
| Work duties (list):  |  |

**Application statement**

Please provide a statement for your application using either this form or a separate sheet of paper. This will be reproduced and circulated to the shortlisting and selection panel. The statement should describe:

* what skills you will bring to the role (you may wish to refer to the relevant guidance which can be found on the Charity Commission website <https://www.gov.uk/guidance/charity-trustee-whats-involved>)
* details of qualifications and/or any training undertaken in the past three years. Proof of qualifications may be requested.

Your statement should be approximately 500 words (not including your list of qualifications & training).

|  |
| --- |
|  |

You are asked to notify Peabody of any other information which you consider relevant to an assessment of your suitability for this role. For example, any convictions, bankruptcies or other appointments which might lead to an allegation of a conflict of interest and to report any significant change to the information you have provided in the future.

**Certification of information**

I certify that the information given in this form is complete and correct to the best of my knowledge.

I certify that, if appointed, I will inform Peabody immediately of any circumstance which would affect my eligibility for this role.

Please confirm your eligibility and your consent for the organisation to hold your personal details both manually and electronically and to process them as appropriate.

**Name:**

**Date:**

**Availability for interview**

Interviews are scheduled for in the week commencing Monday 26 April 2021 and will be held online or by telephone. Please indicate your availability for an interview by marking the below options.

|  |  |  |  |
| --- | --- | --- | --- |
| **Please mark ‘x’ if available** | **Morning** | **Afternoon** | **Evening** |
| Monday 26 April |  |  |  |
| Tuesday 27 April |  |  |  |
| Wednesday 28 April |  |  |  |
| Thursday 29 April |  |  |  |
| Friday 30 April |  |  |  |

**Return completed application forms**

Please email all completed forms to company.secretary@peabody.org.uk

All applications are due by **Wednesday 21 April 2021**

**Peabody Equality and Diversity Questionnaire**

**Privacy Statement**

This information will only ever be used to monitor Peabody’s commitment to equality and diversity. Your personal data will be held securely and will not be disclosed to any third parties, without your consent, unless we are required to do so by law. Under the Data Protection Act 2018 you have the right to access any information that we hold about you.

If you wish to a see a copy of this information please contact the Peabody Governance Team.

**Please mark all responses with ‘x’**

|  |
| --- |
| 1. **What category below includes your age?**
 |
| Under 25 |  |
| 25 – 34 |  |
| 35 – 44 |  |
| 45 – 54 |  |
| 55 – 64 |  |
| 65 – 74 |  |
| Over 75 |  |
| Prefer not to say |  |
| 1. **Do you consider yourself to have a disability?**
 |
| Yes |  |
| No |  |
| Prefer not to say |  |
| If yes, please specify: |  |
| 1. **How would you describe your gender?**
 |
|  |
| Prefer not to say |  |
| 1. **What is your marital status?**
 |
| Married/civil partnership |  |
| Single |  |
| Prefer not to say |  |
| 1. **How would you describe your sexual orientation?**
 |
|  |
| Prefer not to say |  |
| 1. **How would you describe your ethnic background?**
 |
|  |
| Prefer not to say |  |
| 1. **How would you describe your religious beliefs?**
 |
|  |
| No religion |  |
| Prefer not to say |  |
| 1. **Have you received any training or guidance on equality and diversity?**
 |
| Yes |  |
| No  |  |
| If yes, please give details. |  |

**Name:**

**Date:**

**Data protection and equality opportunities policy**

Peabody aims to ensure that everybody regardless of race, colour, nationality or ethnic origin, religion sex disability age marital status or sexual orientation is treated fairly.

The information you provide us within this application will be kept confidential and will only be used for the purposes of this recruitment exercise.

The purpose of including an Equality & Diversity Questionnaire is to help us to identify any instances of discrimination. The statistical evidence provided from this questionnaire will enable us to monitor the implementation of our Equal Opportunities Policies and to combat any discrimination by improving the quality of our services.